

POLICY ON DORMANT ACCOUNT

“**Dormant Account**” shall mean a trading account opened by a client/constituent, with Just Trade Securities Limited (“**Company**”) in which account no **transaction** is carried out for a continuous period of 1 (one) year, from the date of last transaction.

Upon a trading account having been identified as a Dormant Account, the said account shall be marked in the system by the Company, as “*suspended for trading and/or activity*”

Procedure to activate a Dormant Account: -

Where a client/constituent intends to activate his/her/its Dormant Account, the client/constituent can choose any of the below mentioned process:

- (A) By way of writing a letter stating his/her/its intention to start trading and/or other activity again in his/her/its account.
- (B) By way of mail from the registered email Id stating his/her/its intention to start trading and/or other activity again in his/her/its account.
- (C) By way of call to our Service Delivery Team on our toll-free lines, through the registered mobile number stating his/her/its intention to start trading and/or other activity again in his/her/its account.

The account can be activated by either of the aforesaid method subject to mandatorily submission of FATCA declaration and confirmation from client that his/her CKYC is updated on Central KYC Registry, as there is no change in his /her demographic/bank or any other details available in our records.

Please note that all account opened on or before August 1, 2016 must mandatorily update CKYC through us.

Further, if there is any change in the demographic/bank details, the client should mandatorily furnish certified copies of the below-mentioned documents to the company, in addition to the above-mentioned processes:

- ✓ PAN card;
- ✓ Proof of Address;
- ✓ Aadhaar card;
- ✓ Latest bank statement/bank pass book (not older than three months) or a copy of cancelled cheque with account holder's name imprinted on it;
- ✓ Latest Networth/Income proof;
- ✓ Profile Change Request Form, in case there is a change in your demographic details like E-mail Id, Contact No etc.
- ✓ FATCA declaration form (filled in separately by all the holders);
- ✓ CKYC form (filled in separately by all the holders)

Once, the above documents and/or KYC requirements are verified to the satisfaction of the Company, the Dormant Account will be made active.

For the above purposes a ‘**Transaction**’ is defined to mean:

- a) Any purchase or sale transaction in the Cash / Derivative Segment of NSE & BSE affecting the common ledger of the client/ constituent maintained in the back office of the Company; or
- b) Any receipt of cheque/funds transfer to the Company by the client/constituent.

[It may be noted that (i) activation of a dormant account is likely to take T+2 days or such further period (subject to the due verification of all details to the satisfaction of the Company); (ii) the Company may at its option carry out (without having to provide any prior notice) necessary change/modification/amendment/variation, to this policy, which may be warranted due to change in regulatory requirement and/or otherwise].
